

Review Criteria at a Glance – Sparks! Ignition Grants for Museums

PROJECT JUSTIFICATION

- Is the project clearly explained?
- Is the need, problem, or challenge clearly identified and supported by relevant evidence?
- Are the people who will benefit from the project clearly identified and have they been involved in project planning?
- Are the intended results well formulated and achievable?
- Does the project address current needs of the museum field and/or have the potential to advance practice in the museum profession?
- Does the project meet the Sparks grants requirement of demonstrating broad impact, in-depth knowledge, and an innovative approach?

PROJECT WORK PLAN

- Are the proposed activities, technology and/or methodologies informed by appropriate theory and practice?
- Are the technical details including all information required in the Digital Content Supplementary Information Form provided for projects generating digital products?
- Do the identified staff, partners, consultants, and service providers possess the experience and skills necessary to complete the work successfully?
- Is the schedule of work realistic and achievable?
- Are the time, personnel, and financial resources identified appropriate for the scope and scale of the project?
- Does the institution provide evidence of its capacity to carry out the project activities?
- Is a clear methodology described for tracking the project's progress and adjusting course when necessary?
- Is there an effective plan for communicating results and/or sharing discoveries?

PROJECT RESULTS

- Are the project's intended results clearly articulated?
- Are the measures of success in achieving results appropriate for the project?
- Will the proposed project generate results such as models, tools, services, practices, and lessons learned that can be broadly used, adapted, scaled or replicated in the museum profession?